

Parks and Recreation Commission
Strategic Planning Sub-Committee
Minutes
April 26, 2016 Meeting

These minutes are a general summary of the meeting and are not intended to be verbatim.

Meeting called to order 7:30am.

Present:

Gina Carey, Sub-Committee, Chair

Phil Kearns

Kim Hulber

David Shofi

The sub-committee continued to discuss the planning for the stakeholder interviews and the framework for developing the Parks and Recreation Strategic Plan.

Reviewed updated presentation deck articulating the framework and timeline to be utilized when soliciting input from key stakeholders
Agreed upon the manner (individual/group) in which each stakeholders will be interviewed
Set up the next two sub-committee meeting dates 5/23/16 and 6/9/16 at 7:30am

Follow up issues:

Ms. Carey to review the presentation deck with the Director

Ms. Carey to contact Barbara Dobbins to determine her availability to assist with the interviews or data gathering

Ms. Carey to provide update to Commissioner during the May meeting

Mr. Kearns to circulate the updated presentation deck

Mr. Kearns to draft suggested list of stakeholder interviews

Mr. Kearns to draft qualitative and quantitative questionnaires for the stakeholder

interviews.

Respectfully,

Gina Carey _____
Sub-Committee Chairperson

April 28, 2016