



Town of Ridgefield Parks & Recreation Commission Meeting Minutes

Tuesday, January 11, 2022 at 6:30pm

Meeting held via Zoom

APPROVED

PRESENT: P. Kearns, B. Dobbin, E. Bottali, K. Hulber, D. Shofi, P. Nichols, D. DiPinto, B. Schneider, K. Fassman, E. Cipolla and A. Platt

These minutes are a general summary of the meeting and are not intended to be a verbatim transcription.

Meeting called to order by Chair at 6:34 pm.

APPROVAL OF AGENDA

Barbara Dobbin made a motion to approve the agenda. Seconded by Pete Nichols. Motion carried 6-0.

RECOGNITION OF GUESTS & SPEAKERS

APPROVAL OF MINUTES

Barbara Dobbin requested a change from Dobbins to Dobbin's in the December minutes.

Motion made by Pete Nichols to approve the amended December minutes. Seconded by Barbara Dobbin as amended. Motion carried 6-0.

FINANCIAL UPDATE

E. Cipolla provided the monthly financial report. Projected revenue and expenses are on-target.

BUSINESS UPDATES

Chairperson's Report – Phil Kearns

- Capital budget was reviewed with Rudy Marconi and Kevin Redmond.
- All other updates covered in the Buildings & Grounds subcommittee report.

Director's Report – Dennis DiPinto

- Interviews for the Building Maintenance Supervisor are complete; An offer will be extended soon.
- In early February, Ron Lovalvo will be retiring from the role of Asst. Building Maintenance Supervisor at Yanity Gym/Skate Park; We will start reviewing applicants for his role over the next couple of weeks.
- Meetings took place just before the new year with Rudy and Dept. Heads to review town Covid protocols and plans to distribute test kits to residents and employees.
- Cogan recreation software launched earlier today.

Marketing & Programs – Kathy Fassman



- Working to enhance communication/workflow with our member services staff during the software change

Asst. Director Parks – Bob Schneider

- A few of the outdoor maintenance staff will be assisting the Town Highway dept during snow events temporarily

SUBCOMMITTEE REPORTS

Marketing, Promotions & Membership – Evie Bottali

Covered under K. Fassman's report.

Aquatics & Programs – Barbara Dobbin

Nothing new to report.

Budget & Policy – Phil Kearns

Nothing new to report; Will review the D. DiPinto shared the FY2023 Capital budget with the Commission.

Buildings & Grounds (B&G) – David Shofi

- Mr. Shofi plans to speak with town's legal counsel regarding the Martin Park pickleball courts, and report on a recommendation at the February meeting.
- Meeting took place to review the Board of Education and Parks & Recreation Fields Use Agreement, including responsibilities of both parties. Mr. Schneider will follow-up with the Ridgefield High Athletic Director in response to how new field users get approved.

Special Services, Community Outreach and Customer Experience – Kim Hulber

Nothing new to report.

Strategic Planning and Annual Goals – Gina Carey

Nothing new to report.

Old Business

No old business to report.

New Business

Mr. Kearns reviewed FY2023 Operating Budget.

David Shofi made a motion to approve the FY2023 Operating budget as presented by the Budget & Policy subcommittee. Seconded by Pete Nichols. Motion carried 6-0.

With no further business, David Shofi moved to adjourn the meeting at 7:25 pm. Seconded by Barbara Dobbin. Motion carried.

Next meeting is scheduled for Tuesday, February 15, 2022 at 6:30 pm via Zoom.