



**Commission Meeting Minutes**  
**UNAPPROVED**  
**June 15, 2021**  
**Meeting held via Zoom**

**IN ATTENDANCE:**

Phil Kearns, Chair  
Barbara Dobbin, Vice Chair  
Evie Bottali, Secretary  
David Shofi  
Pete Nichols  
Gina Carey  
Kim Hulber

Dennis DiPinto, Director  
Kathy Fassman, Marketing  
Eileen Cipolla, Accountant  
Amy Platt, Admin Office Manager

These minutes are a general summary of the meeting and are not intended to be a verbatim transcription.

**Meeting called to order by Chair at 6:35 pm.**

**APPROVAL OF AGENDA**

Motion made by David Shofi to approve agenda. Seconded by Gina Carey. Motion carried 7-0.

**RECOGNITION AND INTRODUCTION OF GUESTS**

No guests in attendance.

**APPROVAL OF MINUTES**

Motion made by David Shofi to approve the minutes of the May meeting. Seconded by Pete Nichols. Motion carried 7-0.

**FINANCIAL UPDATE**

- Ms. Cipolla provided the monthly financial report. Projected revenue and expenses are on-target; Anticipating revenue shortage of \$975k for the fiscal year.

**BUSINESS UPDATES**

**Chairperson's Report** – Phil Kearns

- Nothing new to report

**Director's Report** – Dennis DiPinto

- Attended the Chamber State of the Town event last week
- Attended the monthly town revenue meeting and department head staff meeting
- CHIRP summer concerts are underway in Ballard Park
- July 5<sup>th</sup> Fireworks are back on; July 4<sup>th</sup> Concert planned in Ballard Park
- Met with Jamie Telegadis and the supervisory staff on culture in the workplace; Surveying manager



level staff next.

- Tiger Hollow/Scott's Ridge turf replacement project is moving forward; the bid came in \$200k higher and BOE and the AAC Athletic Assoc are helping fund the project. Timetable for completion is fall 2021.
- Quote expected this week on new wellness flooring.
- New Chair was elected to Friends of Ridgefield Parks & Rec – Ari Rosenbaum.
- New Cogran rec software/door controls are expected to be up and running in July.
- Staff Goals have been completed for 2021.
- New fitness equipment has been ordered; Delivery date will be forthcoming.

#### **Marketing/Programs – Kathy Fassman**

- Membership push will begin in the fall; Free 1-week trial will start back in the fall. Mr. Kearns suggested coordinating the timing of the fall membership promotion around the new fitness flooring and equipment delivery.
- Group fitness no longer requires reservations and allows for greater capacity for members/drop-ins.
- Spring programs had good participation; Swim lessons, Specialty Camps and youth programs scheduled for the summer are expected to be well-attended.
- Fall/Winter program booklet will be ready to mail in August.
- August 28<sup>th</sup> – End of Summer Rec Party scheduled

#### **Assistant Director-Park – Bob Schneider**

- Spray Bay is functioning well
- New accessibility ramp/crosswalk is near completion. Sections of the curb and sidewalks that were in need of repair were fixed.
- Lake Windwing will soon have a new carp release program to help control vegetation.
- The fountain sustained a glancing blow from a motor vehicle this past weekend, and Mr. Schneider is providing quotes to the Purchasing Dept. for the items that need replacing (planters, shrubs and lighting).

### **SUBCOMMITTEE REPORTS**

#### **Marketing, Promotion and Membership – Evie Bottali**

- Covered in the overview by Ms. Fassman

#### **Aquatics & Programs – Barbara Dobbin**

- Covered in the overview by Ms. Fassman

#### **Budget & Policy – Phil Kearns**

- Covered in the overview by Ms. Cipolla

#### **Buildings & Grounds – David Shofi**

- Working with Ms. Cipolla to craft the new BOE Fields Agreement
- Mr. Nichols let the commission 3-4 dead Oak trees are in the high school parking lot.



**Special Services, Community Outreach and Customer Experience**

Nothing new to report.

**Strategic Planning and Annual Goals**

Nothing new to report.

**Old Business**

No old business to report.

**New Business**

No new business to report.

With no further business, Gina Carey moved, and David Shofi seconded the motion to adjourn the meeting at 7:08 pm. Motion carried 7-0.

**Next meeting is scheduled for Tuesday, July 20, 2021 at 6:30 PM.**