



Commission Meeting Minutes
UNAPPROVED
May 18, 2021
Meeting held via Zoom

IN ATTENDANCE:

Phil Kearns, Chair
Barbara Dobbin, Vice Chair
Evie Bottali, Secretary
David Shofi

Dennis DiPinto, Director
Bob Schneider, Asst Director Parks
Kathy Fassman, Marketing/Programming
Eileen Cipolla, Accountant
Amy Platt, Admin Office Manager

These minutes are a general summary of the meeting and are not intended to be a verbatim transcription.

Meeting called to order by Chair at 6:35 pm.

APPROVAL OF AGENDA

Motion made by Barbara Dobbin to approve agenda. Seconded by David Shofi. Motion carried 4-0.

RECOGNITION AND INTRODUCTION OF GUESTS

No guests in attendance.

APPROVAL OF MINUTES

Motion made by David Shofi to approve the minutes of the April meeting. Seconded by Barbara Dobbin.
Motion carried 4-0.

FINANCIAL UPDATE –

- Ms. Cipolla provided the monthly financial report. Projected revenue and expenses are on-target. Programming is going well. We will continue to monitor membership numbers.

BUSINESS UPDATES

Chairperson's Report – Phil Kearns

- As a follow-up to the April meeting, the Conservation Commission continues their work to designate more open space in town. Our proposal is still with the committee for consideration.

Director's Report – Dennis DiPinto

- Attended Town Dept. Head meeting this afternoon to understand the new state mask guidance. Beginning Thursday, May 20, our employees, and members who are fully vaccinated are no longer required to wear a mask indoor. Non-vaccinated employees and members will still be required to wear a mask indoors. We will share details with our employees and members this week and continue to monitor members' feedback to help reassure that safety is still a top priority.
- August 16 – HVAC Pool rooftop project will begin and take place during the annual 2-week pool



closure.

- Campers/camp staff will still be wearing masks this summer.
- Attended Pre-bid walk through along with nine vendors for Tiger Hollow/Scott's Ridge turf project.
- Working with B. Manners for CHIRP concert plans this summer.
- Finalized agreement with Ridgefield Playhouse concerts/events at Governor's Park ballfield this summer.
- Fitness equipment and flooring improvements are planned for this summer.
- Met with Jaime Telegadis on staff feedback re: workplace culture and tips/training ideas for the Supervisor staff.
- Signed new contract with Cogran recreation software to replace eTrak within the next few months.
- Wrapping up staff goals for 2021.

Marketing/Programs – Kathy Fassman

- Summer swim lesson registration begins June 8th. Offering priority registration for summer lessons to help with retention efforts. Welcome emails will be sent out by Aquatics staff at the start of lessons.
- Spray Bay – Reservations no longer required; Birthday parties will return on 6/1.
- MPB – Will discuss lifting caps on non-resident memberships now that Covid restrictions are being eased. Weekend drop-ins will be welcome after July 4th. Phil asked if we shouldn't allow drop-ins Monday thru Friday since capacity at MPB hasn't been an issue on weekdays in the past.
- Specialty Camps – Looking for ways to expand the number of spots.
- Engaging instructors for the fall/winter program brochure
- Cooking classes will be added this fall
- End of Summer event planned for August 28th; Priority registrations for members but offering to non-members to promote fall/winter programs.

Assistant Director-Park – Bob Schneider

- Working towards completing new Pickleball courts at MPB by end of May.
- Construction continues with the new handicapped ramp at Rec Center entrance
- Farmingville School playground improvements were completed with the help of the PTO.
- Dog Park improvements were made earlier this month to repair some areas showing some wear.
- Parks crew will help prepare the site for Ridgefield High graduation.
- Two new tree donations are coming to Parks & Rec. Fall plantings are planned near the walking trail.
- Evergreen Pavilion gutters expected to be installed in the next month.

Phil thanked Bob and crew on behalf of the Boy Scouts for their help cleaning up and restocking the wood pile at Sturgis Park

SUBCOMMITTEE REPORTS

Marketing, Promotion and Membership – Evie Bottali

- April membership report shows an income of \$37,000. Additional updates were covered by Ms. Fassman's update.



Aquatics & Programs – Barbara Dobbin

- Covered in the overview by Ms. Fassman.

Budget & Policy – Phil Kearns

- Covered in the overview by Ms. Cipolla

Buildings & Grounds – David Shofi

- Playhouse needs are in good standing, we received the contract with the dates requested for Governor's Park ballfield. No dates/events were requested for Ballard Park.

Special Services, Community Outreach and Customer Experience

- Mr. Kearns asked if anyone on the committee had updates in Ms. Hulber's absence, and there was no new business to report.

Strategic Planning and Annual Goals

- Mr. Kearns asked if anyone on the committee had updates in Ms. Carey's absence, and there was no new business to report.

Old Business

No old business to report.

New Business

No new business to report.

With no further business, David Shofi moved, and Barbara Dobbin seconded the motion to adjourn the meeting at 7:15 pm. Motion carried 4-0.

Next meeting is scheduled for Tuesday, June 15, 2021 at 6:30 PM.