**POSITION AVAILABLE**

**TITLE:** Child Sitting Specialist, Part Time-27.5hrs, Monday-Friday  
*Seasonal times 7:30am-1:00pm, 8:30am-2:00pm*

**DESCRIPTION:** Must supervise and maintain control of children while parents are in the Center. Must communicate with parents and work with children of different ages.

- Maintain a safe and healthy environment by inspecting, cleaning and keeping room and equipment clean
- All materials and toys must be put away at end of shift
- Children must be supervised and entertained during their time in the room (crafts, stories, videos, toys, and games)
- Accurate records of attendance must be kept daily
- Recommends supplies for the room
- Must be able to provide for the safety, needs and general welfare of the children
- Must be able to interact with children of all ages and parents
- Decorate the room in a welcoming manner
- Schedule PT staff to assist with covering room

**PHYSICAL REQUIREMENTS:**

- Ability to lift a child of 40lbs.
- Able to bend, squat and sit on floor
- Able to surface clean toys and equipment

**EXPERIENCE/QUALIFICATIONS:**

- Must have experience working with young children in a group setting
- Must have worked with infants in a child care setting
- Must be able to communicate in English
- First Aide and Child CPR certification or be able to obtain certifications within 6 months and maintain certification
- Training in early childhood preferred

**HIRING RANGE:** $19.00

**JOB POSTING DATES:** Until filled

INTERESTED APPLICANTS PLEASE COMPLETE APPLICATION and send to:  
Personnel@ridgefieldct.org
Fax to 203-431-2328 or mail to HR, Town of Ridgefield, 400 Main Street, Ridgefield, CT 06877