YANITY GYMNASIUM
FACILITY RESERVATION APPLICATION

You must be a part of a Ridgefield nonprofit organization.

Date of Application: ____________________________

Facility Requested (check all applicable):
GYMNASIUM weekday: $55.00/hr. min. _________ high intensity: $140.00/hr. min. _________
weekend: $70.00/hr. min. _________ additional (if required): $55.00/hr. _________

Certificate of Insurance ________(required)

Remittance for all fees must be made to Ridgefield Parks and Recreation. This reservation is subject to
availability and is not guaranteed until a written confirmation is mailed to the applicant. The Department reserves all
rights of refusal or cancellation.

Reservation Dates: ____________________________

Rain Date: ____________________________________

Time Period: From ______________________ AM/PM To ______________________ AM/PM

Type of Activity: ______________________________________________________________________

Name of Non-Profit Organization: ______________________________________________________

Type of Activity: ______________________________________________________________________

Expected Attendance ______

Contact Name: ______________________________________________________________________

Telephone: ______________________________________________________________________

Address: ______________________________________________________________________

Email Address: ______________________________________________________________________

Number of People/Anticipated Attendance (whichever is larger): __________________________

Equipment Requested: ______ tables (as available) ______ chairs ______ volleyball nets (2 avail.)

Maintenance Instruction: Will you be serving food? Yes / No (Additional fees may apply)
Special Maintenance Instructions ______________________________________________________

Due to limited space, any equipment, decorations, etc. brought in must be delivered and removed during applicant’s
requested time. The appropriate hourly rental rates will be charged for any equipment left on premises outside of
reserved hours. Applicant is responsible for set up and clean up. If applicant fails to do so, an additional minimum
$100.00 fee is required for maintenance staff.

Applicant must make proper arrangements with the Police Department. It is the renter’s
responsibility to know the Parks and Recreation reservation rental policies.

I have read the rules relating to the use of desired facility and agree to abide by these rules:

_________________________________________ ______________________
Signature of Applicant Date

_________________________________________ ______________________
Signature – Director of Parks & Recreation Date

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